

**GUARANTOR INFORMATION:** (List person or insured name responsible for bill – use full legal name, no nicknames)

Relationship of Guarantor to Patient:            Self\_\_\_\_    Spouse\_\_\_\_    Parent\_\_\_\_    Other\_\_\_\_

Last Name, First: \_\_\_\_\_ Social Security # \_\_\_\_\_

Street Address: \_\_\_\_\_ Zip Code \_\_\_\_\_

\* Employer Name: \_\_\_\_\_

**INSURANCE INFORMATION:** (Please allow receptionist to photocopy your insurance ID cards)

*IF SOMEONE OTHER THAN PATIENT IS THE INSURED PARTY, PLEASE INCLUDE DATE OF BIRTH FOR CLAIMS*

**PRIMARY INSURANCE**

Plan Name: \_\_\_\_\_ \* Insured's Name: \_\_\_\_\_

Insured's Social Security #: \_\_\_\_\_ \* Insured's Date of Birth: \_\_\_\_\_

\* Policy / ID #: \_\_\_\_\_ \* Group #: \_\_\_\_\_ \* Eff Date: \_\_\_\_\_

Claims Address & Phone: \_\_\_\_\_

**SECONDARY INSURANCE**

Plan Name: \_\_\_\_\_ \* Insured's Name: \_\_\_\_\_

\* Insured's Social Security #: \_\_\_\_\_ \* Insured's Date of Birth: \_\_\_\_\_

\* Policy / ID #: \_\_\_\_\_ \* Group #: \_\_\_\_\_ \* Eff Date: \_\_\_\_\_

Claims Address & Phone: \_\_\_\_\_

**\* REQUIRED FILEDS – PLEASE COMPLETE FOR BILLING \***

**\* ATTACH COPY OF INSURANCE CARDS \***